

Letter of Declaration

Passenger Name : _____

Ticket No. to be refunded: _____ Substitute Ticket No.: _____

(Or Lost Ticket No.)

I, the undersigned, hereby apply for ticket refund, required to check any of the following declaration in compliance with China Airlines Refund Policy on account of the incompleteness of attached tickets, papers and/or documents, and declare that should there be any legal liability, or property and/or non-property damage caused, I will bear all consequences. Furthermore, I unconditionally refund the overpayment caused by duplicated refund application.

Check the following declaration if applicable

- 1. I acknowledge and agree that agent commission should be deducted from refund value should tickets be purchased via travel agency.
- 2. I acknowledge and agree that residual value of tickets should be refunded to travel agency's original form of payment (including voucher) should tickets be purchased via travel agency.
- 3. Request to keep original boarding pass in the application of fare difference refund of down-grade.
- 4. Receive refund with copy of ticket receipt under the condition of loss of original copy.
- 5. I acknowledge and agree that 3% bank transaction fee should be deducted from refund value when requested form of refund is cash or check should tickets be paid by credit card.
- 6. I acknowledge and agree that residual value of tickets should be refunded to my credit account as below

- 7. Other conditions: _____

This letter is signed to China Airlines, Limited.

Signature of Agent: _____ **Signature of Principal:** _____

Tel No.: _____ **ID No./Passport No.:** _____

Tel No.: _____

Stamp of Travel Agency: _____ **Address:** _____

Attached certificates/documents: Copy of Passport Copy of ID Copy of driver's license

The undersigned agrees that the personal data provided in this form may be processed and used by China Airlines, Ltd. for the purpose of processing ticket refund. China Airlines will not reveal your personal information to any third parties not related to this service or transaction without your consent. In order to satisfy the purpose of collecting information, and China Airlines' legal and commercial purposes or related business requirements, China Airlines will continue to keep your customer information for the necessary time. When destroying customer data, we will adopt commercially reasonable and technically feasible measures in accordance with relevant laws to ensure that the personal data cannot be returned or cannot be reproduced.